

THURNE PARISH AGM Thursday 11th May 2017

Present were Cllrs Jonathan Molineux, Chris Bondi, Donnie Cooke, Jenny Davies & Peter Roll. Clerk was also in attendance with 14 parishioners.

1. Apologies - PC Gary May, Cllr Haydn Thirtle.
2. Declaration of Interests - None
3. Election of Chair & Vice Chair.

Cllr Barry Coleman took the chair & asked for a proposal for chairperson. Jonathan Molineux was proposed by Cllr Peter Roll & seconded by Cllr Jenny Davies. Cllr Jonathan Molineux accepted the position. Peter Roll was proposed as Vice Chair by Cllr Jonathan Molineux & seconded by Chris Bondi. Cllr Peter Roll accepted the position.

Cllr Jonathan Molineux returned to chair the remainder of the meeting.

4. Minutes of previous AGM 12th May 2016; previous meeting 2nd March 2017 minutes circulated with correspondence. These were signed as a true record by Cllrs Jonathan Molineux & Chris Bondi
5. Matters arising from 12th May 2016 - none

Matters arising from 2nd March 2017

- a. The hedge & tree planning scheme lead by Leslie George took place over a couple of weekends was well supported by local residents & photos have been placed on the Archive Group web site.
- b. Speeding in the village - Following on from last meetings report by PC Gary May he was contacted by the clerk & Cllr Jenny Davies on the matter of a speeding restriction in the village the outcome as previously was as follows:

The roads through Thurne are de-restricted, therefore they will not have any speed limit signs, Like many rural roads they have a national speed limit this is because this is mainly a single track road with passing places, thereby drivers should drive to the conditions, if a speed limit was introduced this would become a target speed and average speeds of vehicles is likely to increase, hence it should remain as it is.

The Parish, if concerned about the speed of vehicles, should request that County Highways consider placing Slow markings on the approaches to the village to raise driver awareness

There was some discussion & expression of dismay that the speed limit through the village was 60mph, & nothing would be done until there was a serious accident. Cllr Jonathan Molineux agreed to approach Cllr Haydn Thirtle on the matter & it was suggested interested parishioners set up a speed monitoring group.

6. Correspondence - circulated prior to meeting & e-mails circulated on receipt. No items for discussion.
7. Planning Applications
 - a. Hedra House - both the original & revised plans were available to view.

Cllr Jonathan Molineux reported he had had an opportunity to examine both & there appeared only slight adjustments to the original plans. There was much discussion on the advantages & disadvantages of the development with input from those making the planning application. Most of which was around the permanent housing to make the development viable alongside the replacement of the holiday cottages.

Cllr Donnie Cooke proposed a vote on the decision but this was vetoed as time was required to study the plans but those present. Some parishioner stated they would be making individual objections to the development to the BA.

It was eventually decided to hold a operate meeting on Thursday 18th or Friday 19th May which was within the timescale for a reply to be drafted to BA.

8. Financial matters

- a. Clerk reported that the End of Year accounts for 2016/17 had been completed & internally audited by Glenda Tooke. Section 2 of Annual Return had been circulated to all councillors prior to the meeting as follows:

Balance BF	£18,122.00
+Net Precept	£1,122.00
+ total other receipts	£7,309.00
- Staff costs	£2,131.00
- all other payments	£3,668.00
Balances CF	£20,754.00
Assets	£4,885.00

There were no questions & figures therefore approved by the parish council & signed by Cllr Jonathan Molineux

- b. The Annual Governance statement; section 1 of Annual Return had also been circulated to all councillors prior to the meeting. Numbers 1 to 8 were approved as a 'Yes' by the parish councillors, number 9 being N/A.
- c. Glenda Tooke requested a donation to Martham Methodist church for the task of auditing the accounts. Payment of £20.00 approved, cheque signed by Cllrs Jonathan Molineux & Jenny Davies.
- d. Aylsham Computers Invoice for £114.00 had been received. Payment approved & cheque signed by Cllrs Jonathan Molineux & Jenny Davies
- e. Clerk apologised that the 2016/17 Burial Grounds grant of £900 had not yet been paid to the PCC. Payment approved & cheque signed by Cllrs Jonathan Molineux & Jenny Davies
- f. Annual Insurance with Zurich £319.84 due 1st June had been received; (last year £304.72). Payment approved & cheque signed by Cllrs Jonathan Molineux & Jenny Davies.
- g. PAYE for 4th Qtr of 2016/17 paid on 03/04/17 was £28.40; next is due 5th July payment approved & cheque signed by Cllrs Jonathan Molineux & Jenny Davies.
- h. Clerks pay & expenses for Jan, Feb & March; Pay £77.10 Expenses £22.96. Payment approved & cheques signed by Cllrs Jonathan Molineux & Jenny Davies.
- i. End of year 2016/17 PAYE had been completed satisfactorily on-line & P60's issued to both clerk & Mrs Brooke.
- j. Precept & concurrent functions grant received 11/04/17 £2640.00
- k. All legally required Pension Regulator work has been completed on-line; both PC employees earning less than amount to instigate compulsory pensions had been offered the opportunity to start a pension fund, both have declined to do so.
- l. current bank accounts total £23,112 .75 & £17.12 cheque yet to be banked

9. Thurne Fete

Jean Cooke & Debbie Gunton, retiring members of the Fete Committee, & other interested parties had been invited to the meeting to provide information & assist the PC in forming a new committee. Debbie gave a comprehensive explanation of the roles & responsibilities for the fete & it's committee. Both Debbie & Jean agreed to assist any new committee. After some discussion four parishioners, Carol Delf, Jenny Davies, Bill Olive & Chris Bondi agreed to form the new committee. It was agreed to have a first meeting on 24th May.

Date for the fete agreed as 29th July 2017

10. Thurne Public toilets

- a. Louise pay for March £80.00, April £190.00. Payments approved.
- b. Clerk sort approval of toilet cleaning pay for the remainder of the season as previously approval was given mostly in arrears which was picked up on the adult of the accounts. Pay is £10.00 per hour, max of 1 hour per day, therefore the maximum approved by the PC was as followed, though some month it will be less;
 - i. May 31 days = 310.00
 - ii. June 30 days = 300.00
 - iii. July 30 days = 300.00
 - iv. August 31 days - 310.00
 - v. Sept 30 days = 300.00
 - vi. October hours should be much reduced & can be approved at a later date.
- b. The concrete path & planted area outside toilets has been weeded & tidied by Cllr Jonathan Molineux.
- c. An electronic copy of the signed contract had been received this week from Tracey Brooker of GYBC.
- d. PC approved the raising of the invoice for toilet wages as £2,000 to GYBC.

11. Playing field & Staithe inspection.

- a. Slipway collection tonight £64.15
- b. Cllr Jonathan Molineux reported that The Lion had been sold & change of ownership took place on 7th April 2017. Prior to the sale he had been in communication with ei group (previously Enterprise Inns) who had indicated that the PC may have been able to purchase the land rented by them & used as part of the playing field. This however fell through to facilitate a quick sale. A credit note for period 07/04/17 to 30/06/17 of £102.12 was issued but as the PC will no longer be renting from ei group a refund was sort & received to the value of £17.12. The balance being paid to the new pub owner. The Lion is currently being refurbished & the new owners are for the time being happy with the current arrangement. In the tenancy agreement the PC have the lease of the land to 2031.
- c. Staithe inspection - no issues to report.
- d. Playing field inspection - Cllr Jonathan Molineux express dissatisfaction with Norse grass cutting of the playing field which costs the PC nearly £800 per annum. He has spoken to Norse & had a site visit with the foreman. The PC contract indicates gang mowing of the playing field but this has now been superseded by rotary cutting which is not so effective.

The possibility of alternative contractors was discussed & Cllr Jonathan Molineux agreed to investigate further.

12. Old Parish Council Documents

Following the search for the playing field lease Cllr Jonathan Molineux discovered numerous PC documents were located in various places, these hopefully have now all been recovered & are currently sitting in his office.

Once they have been looked at the question is what to do with them, storage being the problem. It was suggested that the Norfolk Records Office would be the ideal location as they hold other parish council records, they are still available to access & eventually will be processed & stored electronically.

This was thought ideal & the way forward.

13. Thurne Website - report from William Booth

Basically the major work/progress on the website is summed up in the update I sent you on 3 Jan.

Further expansion will be carried out next winter but the following have or will be enacted soon:

- Email address clerk@thurne-parishcouncil.org.uk set up.
- Minutes of meetings from Jan 2015 can now be downloaded or read on the website.
- Event diary (common database shared with TCAG) set up and recently expanded to cope with events lasting more than one day (eg TMOR).
- Accounts/compliance data will be published on the website for 2016/7 once the audited accounts are available.
- Assuming the Village Fete goes ahead, an appropriate webpage(s) will be added to the TPC site.

14. GYBC Councillor - Nothing further to add.

15. Norfolk Councillor - none available

16. Parishioners

- a. A parishioner raised the issue of parking on the Parish Staithe when it is intended for loading & unloading of goods to vessels on the river. This discussion further developed to include the matter of articulated lorries, delivery trucks & vans some of which speed through the village to deliver to the business adjacent to the staithe. Cllr Jonathan Molineux stated the running of a business had previously been reported to GYBC for investigation to pay business rates & the outcome was 'no case to answer', much to everyone's amazement. He agreed however that on the delivery aspect he would speak to the business owner. Parking on the staithe might be resolved by some more signage. It was agreed to check out what was already displayed & progress from there.
- b. A young parishioner asked when the internet connection for the village was to be upgraded as he had difficulty doing his home on-line. Some discussion took place but ultimately without the internet providers co-operation not much could be done to improve the service.
- c. Lastly the matter of rubbish left in piles on or near the staithe was raised. Cllr Jonathan Molineux stated this had been discussed many times at PC meeting with detailed explanations from Cllr Barry Coleman as to why the GYBC withdrew the large bins. It is all to do with the rubbish from the hire boats being classified as commercial rubbish. Many present agreed it was therefore the responsibility of the BA & asked the PC to write to the BA. Cllr Donnie Cooke in regards to his personal business has tried this, plus other lines of communication to resolve this issue without success, so it was felt writing would prove

fruitless. GYBC Cllr Haydn Thirtle would be approached to see if he would apply any pressure to BA, other PC's have the same issue.

Meeting closed at 21.50

Date of next meeting 6th July 2017.

After meeting note; next meeting has been rearranged for 13th July

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